

A.P. Capital Regional Development Authority, VIJAYAWADA

To
The Commissioner,
A.P., Capital Regional Development Authority,
Vijayawada.

AFFIX LATEST
PHOTOGRAPH

Sir,

Sub:- Application for issue of License for practicing as

I, the undersigned request that my name may kindly be enrolled as Licensed / Empanelled Structural Engineer / Architect / Engineer / Town Planners / Surveyor / Supervisor. I furnish herewith the following particulars:

1	Category of License	
2	Full name of the applicant	
3	Father Name	
4	First License No. & Year [if any]	
5	Qualification [Academic & Technical]	
6	Experience	
7	Address in full	
8	Office Phone	
9	Residence Phone	
10	Mobile	

I am well acquainted with all the provisions contains in A.P. Building Rules-2012 in respect of planning and permission and assured to adhere to the same strictly without giving any scope of violation or deviation.

11	License fee details	
i.	Amount (Rs.)	
ii	Bank	
iii	Branch	
iv	Drawn on	

Signature of the applicant

The following should be enclosed:

a. Specimen signature [12 Nos.]

b. Demand Draft for prescribed licence fee : :

c. New Enrollment Fee security : [Above licence fee and Rs.2000/- per Engineer /

Deposit Structural Engineer/Town Planner]

[Not applicable for Architects registered with Council of Architecture and they are entrusted in empanelment and inclusion of the A.P.C.R.D.A]

d. Xerox copy of previous License, if any.

e. Recent Photographs [3 Nos.]

f. Attested copy of Degree / Diploma Certificate.

g. Certificate of Registration with Council of Architecture with upon date fees paid.

COMPETENCE OF LICENSED TECHNICAL PERSONNEL

Every building / development work for which permission is sought under these rules shall be planned, designed and supervised by the registered professionals for carrying out various activities as given below.

- I. **ARCHITECT:** The licensed architect shall be competent to carry out work related to Building Permit, as given below and shall be entitled to submit.
 - a) All Plans and related information connected with building permit.
 - b) Structural details and calculations of building on plot up to 500sq.m and up to 3 Storeys or 13m Height.
 - c) Certificate of Supervision and completion for all buildings.
- II. **ENGINEER:** The Licensed Engineer shall be competent to carry out the work related to building permit as given below shall be entitled to submit.
 - a) All plans and related information connected with building permit.
 - b) Structural details and calculations for building on plot up to 500sq.m and Up to 3 Storeys or 18m Height .
 - C) Certificate of Supervision and completion for all buildings.
- III. **a) SURVEYOR / SUPERVISOR – I:**
 - i. All plans and related information connected with building permit on plots up to 200 Sq. Mtrs. And up to two storeys. And
 - ii. Certificate of Supervision of Buildings on plots up to 200sq.m and up to two storeys.**b) SURVEYOR / SUPERVISOR – II:**
 - i. All plans and related information connected with up to 50sq.m Built up area and upto two storeys, and
 - ii. Certificate of Supervision for limits at (i) above
- IV. **STRUCTURAL ENGINEER:** Structural Engineers shall be competent to submit the structural details and calculations for all building and supervision.

In the case of complicate buildings and sophisticated structures, as decided by the Authority which are within the horizontal areas and vertical limits and shall be designed only by Structural Engineers.
- V. **TOWN PLANNER :**

The Licensed Town Planner shall be entitled to submit

 - a) All Plans or related information connected with development permit of all areas; and
 - b) Certificate of Supervision for development of land of all areas.

DUTIES AND RESPONSIBILITIES OF LICENSED TECHNICAL PERSONNEL

- a) It will be incumbent on every Licensed Technical Personnel, in all matters in which he/she professionally consulted or engaged, to assist and co-operate with the Commissioner and other Planning Officers in carrying out and enforcing the provisions of the Act and of any Bye-laws for the time being in force under the same.
- b) Every Licensed Technical Personnel shall in every case in which he/she may be professionally consulted or engaged, be responsible, so far as his/her professional connection with such case extends, for due compliance with the provisions of the Act and of any regulations for the time being in force under the said Act, or such of them as may be in force under the said Act, or such of them as may respectively be applicable to the circumstances of the particular case and in particular it will be obligatory on him/her to satisfy himself / herself that a qualified and competent Mistry or Inspector of Works is constantly employed and present on the work to supervise the execution of all works and to prevent the use of any defective material therein and the improper execution of any such work.

- c) In every case in which a Licensed Technical Personnel is professionally concerned in connection with any building or work upon any premises, in respect of which a right to require as set-back has accrued or is about to accrue to the Commissioner under the Provisions of the said Act, or any of them, it will be incumbent on such Licensed Technical Personnel to ascertain whether "the regular line of the Street" has been prescribed and whether any portion of the said premises is required for the street or under any presence whether, be a party to any evasion or evasion of the set-back (if any) that may be required.
- d) In every case in which a Licensed Technical Personnel professionally concerned in connection with any building or work upon any premises designed or intended to be used or any purpose in respect of which the written permission or license of the Commissioner, is prescribed by the said Act as a necessary condition to the establishment or use of such premises for such purpose, it shall be incumbent on such Licensed Technical Personnel, so far as his professional connection with such case extends, to see that all conditions prescribed by the said Act, or by any Bye-law of the time being in force there under, in respect of premises designed or intended to be applied to such use, are duly fulfilled or provided for.
- e) A Licensed Technical Personnel shall not carry out work in connection with any building or other erection on a plot of land leased or agreed to be leased by the A.P.C.R.D.A., in contravention of any term or condition of the lease or agreement for lease
- f) When a Licensed Technical Personnel ceases to be in the employment for the development work, he shall report the fact forthwith to the Authority.