



APCRDA :: VIJAYAWADA

Minutes of Meeting held on 26.02.2025 by the Additional Commissioner, APCRDA, Vijayawada with the Engineers of APCRDA & ADCL, Director, ENC, Officials of Environment & OHS wings and their staff at 4.00PM.

Sri G. Surya Sai Praveen Chand, I.A.S., Additional Commissioner, APCRDA, Vijayawada has conducted a teleconference and provided detailed instructions regarding the preparatory works for the tenders related to Amaravati projects, which must be completed before their placement in the Authority Meeting scheduled from March 15th to 20th for contract awarding.

CEs of APCRDA & ADCL

- All the CEs were instructed to give the particulars of the works like Bid documents, BOQs, Building plans & Road plans etc to the ESMU wing by 27.02.2025 afternoon 12.00 PM.
- CEs must ensure the appointment of a Nodal Officer in the cadre of EE or Dy. EE to oversee the Environment and OHS compliances. The Environment and OHS wings should first coordinate with these Nodal Officers, followed by the CEs, then the ENC, and finally, if required, all CEs, the ENC, and the Nodal Officer must report to the Additional Commissioner as per the hierarchy.
- The CEs must issue official proceedings on this matter and submit them to the ESMU wing. Four CEs from APCRDA must provide their respective proceedings, while ADCL must submit one proceeding for the appointment of Nodal Officers for OHS and Environment wing compliance. The ENC must compile and submit the consolidated proceedings from APCRDA and ADCL by Friday morning ie., 28.02.2025.
- The ADCL team must ensure the appointment of Nodal Officers to oversee the Environment and OHS compliances by March 10th, 2025.
- The Work Module shall be utilized by both APCRDA and ADCL, eliminating any paperwork related to Amaravati works. All processes, including technical sanction uploads, M-Book recording, and payment processing, will be conducted exclusively through the Work Module.
- To familiarize users with the system, Soft Tech will provide a demo up to the Engineering Assistant level. CEs must take the lead in ensuring the necessary preparatory work for implementing the Work Module.
- For all APCRDA and ADCL works, the Geo BIM model is mandatory for every category, including roads, buildings, and other projects. Contractors must update the BIM model

weekly, and it is the responsibility of the PMC to ensure the BIM is regularly updated with geo-tagging.

- This requirement must be included in the agreement and bid documentation, as it is referenced in ADB and World Bank documents. CEs must ensure compliance with this directive.
- Two apps have been designed for Construction Monitoring and E&S Compliance. The concerned CEs must ensure proper training is provided for their usage.
- Plan approval, Fire NOC, and Green Building norms & approvals must be obtained before commencing work. Additionally, a checklist should be prepared as part of the preparatory work for all necessary approvals.

OHS wing:

- The ESMU wing must ensure the update on the FTP server and submit a table regarding the work-wise details received and those still pending from the concerned CE. If any details are not provided by the CE and consultant, they must meet the Additional Commissioner by 1:00 PM on 27.02.2025.
- After receiving the particulars from the CEs, the OHS wing must prepare the Regulatory Works matrix separately for Trunk Infrastructure, including Flood Works, LPS Infrastructure, AGC Housing, and AGC Residential Buildings, detailing package-wise information. Additionally, they must create a one-page matrix and a one-page checklist outlining the compliance requirements to be obtained from the Labour Department before commencing work.
- The OHS team must enable CEs, contractors, and PMCs to adhere to these requirements. To ensure effective monitoring, the OHS team will be divided into four categories, each overseeing the regulatory matrices for Trunk Infrastructure (including Flood Works), LPS Infrastructure, AGC Housing, and AGC Residential Buildings. A nodal officer will be appointed for each category to oversee compliance, with the concerned CE coordinating directly with the respective nodal officer.
- The OHS wing must ensure compliance with the provisions of the Building and Other Construction Workers Act, including employer liability registrations, Form-5, Form-6, Principal Labour Registrations, and Safety Registrations. Risk assessment must be conducted by the PMC, and detailed work method statements should be prepared.
- The OHS team must also organize a workshop for Contractors and PMCs to ensure compliance of Registers, regulatory norms related to labour and machinery used for the works should be verified for registration under the Motor Vehicles Act. Additionally, PMC must arrange for first aid and ambulance facilities and other welfare activities.

- If any compliance is not followed during the execution of works, the CEs concerned will be held responsible. Strict measures must be in place to prevent child labour, sexual harassment, and fatal incidents at work sites, as such occurrences would bring a bad reputation to the state government.
- From March 5th to March 8th, the OHS wing will conduct a Safety Week, including orientation sessions and a Standard Operating Procedure (SOP) shall also be distributed to all the stakeholders to prevent untoward incidents in the work sites.

Environment wing

- The ESMU wing must ensure the update on the FTP server and submit a table regarding the work-wise details received and those still pending from the concerned CE. If any details are not provided by the CE and consultant, they must meet the Additional Commissioner by 1:00 PM on 27.02.2025.
- The Environment team must ensure that all environmental compliance requirements are met before the commencement of work.
- The Environment wing shall conduct a meeting with PMCs to align with environmental clearance requirements and the Environmental Management Plan conditions, ESMP preparation and approvals ensuring timely project completion. These meetings shall commence from 27.02.2025 onwards. All fundamental preparatory work must be completed before the start of the projects.

Lands wing:

- For land-related issues, a Nodal Officer in the cadre of Dy. Collector will be appointed for each zone.
- The SDC(LA) will coordinate on any land related survey and demarcation issues raised during the execution of works.

GRM:

- A Dy. Collector has been designated as Nodal officer for Grievance Redressal Management (GRM) to address grievances. Additionally, a grievance redressal system must be activated on the PMC side to ensure efficient resolution.

Finally, the Additional Commissioner has directed all officers and staff members to diligently adhere to the given instructions and demonstrate their commitment to seamless coordination between ESMU, Engineers of APCRDA & ADCL, Contractors PMCs & other Stakeholders for the smooth execution of works. Furthermore, it is instructed to ensure strict adherence to Environmental and OHS compliance with the prescribed norms ahead of the NGT hearing scheduled for April 5th 2025

Sd/-
**G.S.S.PraveenChand, I.A.S.,
Additional Commissioner,
APCRDA, Vijayawada.**

To
All the above said Officials