

## INTERNAL OFFICE ORDER

Date: 10/07/2025

### Subject: Constitution of Internal Committee (IC) under the POSH Act, 2013

By the provisions of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, and to ensure a safe and secure working environment for women employees, the following Internal Committee (IC) is hereby constituted at KMV Project Ltd., AIS Principal Secretary & Secretary Bungalows Project Office with immediate effect:

S. No.	Name	Designation/Or ganization	Role in IC	Contact Details
1	Mrs. J. Pavani	Grievance Officer /kmv Projects Ltd.	Presiding Officer	9959049269/1143.hse@kmvpl.com
2	Mrs. Gyanti Kumari	Playschool teacher/ KMV subcontractor worker	Internal Member	7294904022
3	Mr. L.N. Narsima Raju	Asst.Manager (H.R)/KMV	Internal Member	9100323487/1143.hradmin@k mvpl.com
4	Mr. G Mallikarjuna Rao	Subcontractor Local	External Member	70939378787

Note:

- The Presiding Officer is a senior-level woman employee.
- The Committee has a minimum of 50% women's representation.
- The External Member is from an NGO or association with experience in women's issues or social work.

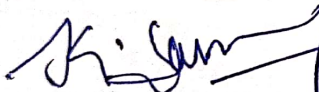


## **Functions and Responsibilities of the Internal Committee:**

1. Receive and redress complaints related to sexual harassment at the workplace.
2. Conduct inquiries following due process in line with the POSH Act.
3. Recommend appropriate action based on the findings of the inquiry.
4. Maintain confidentiality and prepare annual reports for submission to the employer.

All employees and workers are informed about this committee and its functions. The details of IC members will be displayed prominently at the workplace.

This order is issued with the approval of the competent authority.



Authorized Signatory

Name: Mr. K Samson (Project in charge)

KMV Projects Ltd.

