

## **EMPLOYMENT NOTIFICATION No.01/2019**

### **Andhra Pradesh Capital Region Development Authority: Vijayawada**

Lenin Centre, Governor pet, Vijayawada-520 002

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### **Rc. No. CRDA-HR/4250/2018, Dt.10.01.2019**

Notification is hereby issued for the following positions in Planning Division and LSE Divisions of APCRDA, Vijayawada on Contract basis. Online applications are invited from the eligible candidates to work on Contract basis for a period of One year.

<b>Post name</b>	<b>No. of posts</b>	<b>Education Qualification and Relevant Exp.in years</b>
Associate Planner	2	<ul style="list-style-type: none"><li>• B. Tech Civil/Planning/Architecture/ PG in Geography and Masters in Urban Planning or Must have passed Associateship examination of ITPI recognised by UGC</li><li>• Minimum 10 years of exp. in urban and regional and city planning</li></ul>
Senior Architect	05	<ul style="list-style-type: none"><li>• B. Tech Civil/Planning/Architecture and Masters in Architecture</li><li>• 8-10 years of relevant experience</li></ul>
Architect	05	<ul style="list-style-type: none"><li>• B. Architecture /Masters in Architecture is optional</li><li>• 4-5 years of relevant experience</li></ul>
Senior Urban Designer	02	<ul style="list-style-type: none"><li>• B. Tech Civil/Planning/Architecture and Masters in Urban Design or City Design or Graduation in Architecture and Masters in urban planning</li><li>• 8-10 years of relevant experience</li></ul>
Urban Designer	02	<ul style="list-style-type: none"><li>• B. Tech Civil/Planning/Architecture and Masters in Urban Design or City Design or Graduation in Architecture and Masters in urban planning</li><li>• 4-5 years of relevant experience</li></ul>
Sr. Landscape Architect (PIng.)	01	<ul style="list-style-type: none"><li>• Graduate study in civil engineering/ planning/ architecture and masters' in landscape planning/ Architecture</li><li>• 8 years of experience in relevant field</li></ul>
Landscape Architect (PIng.)	01	<ul style="list-style-type: none"><li>• Graduate study in civil engineering/ planning/ architecture and masters' in landscape planning/ Architecture &amp; 4 years of relevant experience</li></ul>
Senior landscape Architect (LSE Division)	01	<ul style="list-style-type: none"><li>• Graduate study in civil engineering/ planning/ architecture and masters' in landscape planning/ Architecture.</li><li>• Min. 5years exp. with Masters' Degree and Min 10 years exp. with Bachelor's degree in planning/Architecture</li></ul>
Landscape Architect (LSE Division)	01	<ul style="list-style-type: none"><li>• Graduate study in civil engineering/ planning/ architecture and masters' in landscape planning/ Architecture.</li><li>• Min. 01 years exp. With Masters' Degree and Min 2 years exp. with Bachelor's degree in planning/Architecture</li></ul>

Online application is available in the website [www.crda.ap.gov.in](http://www.crda.ap.gov.in) in careers tab and can be submitted from 11.01.2019 to 23.01.2019.

For Further details and competencies required please visit the website [www.crda.ap.gov.in](http://www.crda.ap.gov.in)

Sd/- Commissioner,  
APCRDA, Vijayawada.

Date: 10.01.2019

Place: Vijayawada.

### Job Description for the positions in Planning Division

Associate Planner	2	<ul style="list-style-type: none"> <li>• B. Tech Civil/Planning/Architecture/ PG in Geography and Masters in Urban Planning or Must have passed Associateship examination of ITPI recognised by UGC</li> <li>• Minimum 10 years of exp. in urban and regional and city planning</li> </ul>
Senior Architect	05	<ul style="list-style-type: none"> <li>• B. Tech Civil/Planning/Architecture and Masters in Architecture</li> <li>• 8-10 years of relevant experience</li> </ul>
Architect	05	<ul style="list-style-type: none"> <li>• B. Architecture /Masters in Architecture is optional</li> <li>• 4-5 years of relevant experience</li> </ul>
Senior Urban Designer	02	<ul style="list-style-type: none"> <li>• B. Tech Civil/Planning/Architecture and Masters in Urban Design or City Design or Graduation in Architecture and Masters in urban planning</li> <li>• 8-10 years of relevant experience</li> </ul>
Urban Designer	02	<ul style="list-style-type: none"> <li>• B. Tech Civil/Planning/Architecture and Masters in Urban Design or City Design or Graduation in Architecture and Masters in urban planning</li> <li>• 4-5 years of relevant experience</li> </ul>
Sr. Landscape Architect (Plng.)	01	<ul style="list-style-type: none"> <li>• Graduate study in civil engineering/ planning/ architecture and masters' in landscape planning/ Architecture</li> <li>• 8 years of experience in relevant field</li> </ul>
Landscape Architect (Plng.)	01	<ul style="list-style-type: none"> <li>• Graduate study in civil engineering/ planning/ architecture and masters' in landscape planning/ Architecture &amp; 4 years of relevant experience</li> </ul>
Senior landscape Architect (LSE Division)	01	<ul style="list-style-type: none"> <li>• Graduate study in civil engineering/ planning/ architecture and masters' in landscape planning/ Architecture.</li> <li>• Min. 5years exp. with Masters' Degree and Min 10 years exp. with Bachelor's degree in planning/Architecture</li> </ul>
Landscape Architect (LSE Division)	01	<ul style="list-style-type: none"> <li>• Graduate study in civil engineering/ planning/ architecture and masters' in landscape planning/ Architecture.</li> <li>• Min. 01 years exp. With Masters' Degree and Min 2 years exp. with Bachelor's degree in planning/Architecture</li> </ul>

#### **About APCRDA:**

The Government of Andhra Pradesh have enacted Andhra Pradesh Capital Region Development Authority Act, 2014 (Act.No.11 of 2014) for the declaration of the New Capital Area for the State of the Andhra Pradesh and establishment of the Andhra Pradesh Capital Region Development Authority for the purpose of Planning, Co-ordination, Execution, Supervision, Financing, Funding and for Promoting and Securing the Planned Development of the Capital Region and Capital City Area for the State of Andhra Pradesh.

#### **1. Planning division:**

##### **Associate Planner:**

**SUMMARY:** Planning division of APCRDA is involved in preparation, periodic review and monitoring of 100-year perspective plan, concept master plan and detailed master plan as laid down under the Act. This division obtains the plans from zonal planning teams and integrates

them into a single detailed plan. And engages special purpose vehicles/ Govt. Departments for major projects such as the capital city. This division prepares and reviews the lay out, building and zoning regulations and acquires and updates GIS capabilities.

Associate Planner is reporting to the Director, Planning and works in close coordination with the Senior Planners, Assistant Planners, ZADs and GIS& RS Assistants.

**Responsibilities:**

- Assist with updates and maintenance of master plan and land development regulations.
- Prepare land use change proposals.
- Read trends and launch action.
- Identify deficiencies in plan/regulations/ policies and develop proposals for corrective actions.
- Integrate plans with state and central 5 year plans.
- Conduct research, frame policies, study best practices.
- Evaluate adequacy of community facilities in meeting current and projected needs.
- Identify community problems, issues, and opportunities in particular neighborhoods that could be mitigated through better community planning.
- Develop strategies to promote economic and community development or efficient land use consistent with community goals.

**Work Experience:** Minimum 10 years of exp. in urban and regional and city planning. Working experience in any Urban Development Authority is preferable.

**2. Senior Architect and Architect:**

**TASKS**

- Prepare scale drawings or architectural designs, using computer-aided design or other tools.
- Plan or design structures such as residences, office buildings, or other structural properties in accordance with environmental, safety, or other regulations.
- Direct activities of technicians engaged in preparing drawings or specification documents.
- Prepare contract documents for building contractors.
- Prepare information regarding design, structure specifications, materials, color, equipment, estimated costs, or construction time.
- Meet with users to review or discuss architectural drawings.
- Integrate engineering elements into unified architectural designs.
- Administer construction contracts.
- Consult with users to determine functional or spatial requirements of structures.
- Develop marketing materials, proposals, or presentation to generate new work opportunities.

**Key Responsibilities:**

- Oversee or generate Architectural drawings, specifications, and material selections needed for project implementation.
- Advise design team members on what acoustical criteria should be achieved and how to achieve it.
- Technical and design input on a broad range of projects, ensuring work quality is maintained at the expected standard

- Prepare project reports and presentation for clients summarizing key issues and strategically advising on best outcomes.
- Establish general architectural and interior requirements with clients;
- Conduct preliminary studies of the built spaces (area statements, safety, lighting etc.);
- Perform interior design assignments that include programming as per the project needs, conceptual design, schematic design, design development, space planning and construction documentation.
- Provide design support and documentation during completion and execution of design concepts
- Oversee and/or participate in the selection and presentation of furniture, furniture systems, fabrics, equipment (FF&E), color palettes, and lighting.
- Work with external consultants, project architects and other stakeholders.
- Accurately prepare and present detailed plans and working drawings of the re-design of the new site, including applications, construction details and specifications for the project using computer-aided design (CAD) packages or similar design software; preparation of DPR's & RFP's and BOQ's.
- Coordinates with consultants; i.e. HVAC, Electrical, Plumbing, Fire Protection and Safety
- Prepare presentations and design graphics.
- Match the client's wishes with your knowledge of what will work best;
- Contact and coordinate manufacturers and suppliers;
- Put work out to tender, select a contractor and manager (mainly for larger projects), and lead cross-functional teams; including e-procurement
- Carry out site visits; Ensure deadlines are met, Review project plans provided by the client.
- Liaise with other professionals on the project.
- Attend project meeting and public inquiries to give evidence if necessary;

#### **Work Experience:**

- Minimum 8-10 years of Experience for Senior Architect and 4-5 years of experience to Architect in Architectural Design projects specifications and contract documents to ensure compliance with government codes, laws and regulations in any Government Organizations /MNC's.
- Strong knowledge of HVAC products and installations.
- Project knowledge and experience in HVAC consulting, Acoustics, Interiors.
- Technical and mechanical knowledge in the field, especially as it relates to electrical engineering and Building acoustics.
- Responsible in detail engineering design & drafting, project management, supervision, planning, coordination in architectural services for various projects in any Government Organizations /MNC's.
- Preparation of statutory drawings, tender drawings and all working drawings required for execution in any Government Organizations /MNC's.
- Hands on experience in conducting detailed analysis of the design for failure, maximizing stress, and utilizing the subject matter expertise for providing customized solution in any Government Organizations /MNC's.
- Graphics and visualization skills to effectively communicate design ideas.

#### **Skills: -**

- Proficient in AutoCAD, Sketch Up, 3D and other modeling software programs.

**Senior Urban Designers:**

Senior Urban Designer	02	<ul style="list-style-type: none"> <li>• B. Tech Civil/Planning/Architecture and Masters in Urban Design or City Design or Graduation in Architecture and Masters in urban planning</li> <li>• 8-10 years of relevant experience</li> </ul>
Urban Designer	02	<ul style="list-style-type: none"> <li>• B. Tech Civil/Planning/Architecture and Masters in Urban Design or City Design or Graduation in Architecture and Masters in urban planning</li> <li>• 4-5 years of relevant experience</li> </ul>

**Responsibilities:**

- preparation of urban design guidelines, strategies, proposals and framework for capital city projects.
- Proven experience in research related to global best practices in the field of urban design, planning and transportation planning and analyze/recommend their context specific feasibility and implementation process.
- well versed in the planning, organizing and undertaking of urban design, land use, zoning studies and prepare written reports for Urban Design proposals.
- Organizing and preparing written and graphic materials for presentations to the Organization, department, communities, elected officials and other public agencies.
- Maintain a working knowledge of Amaravati Zoning Regulations and Urban Design guidelines.
- Coordinate with outside partners, including integrating feedback from local stakeholders into ongoing design work.

**Work Experience:**

- Applicants should demonstrate their past experience in the field of urban design/ planning and background knowledge in zoning regulations, land use, building bye laws is preferred. The ideal candidate should be self-directed, motivated, highly collaborative by nature, well organized, flexible and willing to pitch-in to take on tasks whenever help is needed.
- with 8-10 years and 4-5 years of relevant experience to Senior Urban Designer and Urban Designer in preparation of Conceptual Master plans/ urban design guidelines, research and/or studies related to urban design development programs

**SKILLS AND ABILITIES :**

- Proficiency in AutoCAD, MS Office, including Word, Excel, Power point, Photoshop, Illustrator, Sketchup, GIS and In Design graphic software.
- Proficiency in BIM, Revit preferred.
- Proficiency in Report writing, research methods and data compilation.
- Ability to communicate clearly and concisely both verbally and in writing.
- Ability to work in a team environment.
- Ability to effectively meet deadlines.

**Preferred knowledge:**

- Proficiency in AutoCAD, MS Office, including Word, Excel, Power point, Photoshop, Illustrator, Sketch up, GIS and In Design graphic software.
- Proficiency in BIM, Revit preferred.
- Proficiency in Report writing, research methods and data compilation.
- Ability to communicate clearly and concisely both verbally and in writing.
- Ability to work in a team environment.

- Ability to effectively meet deadlines.

**2.Landscape & Environment Division:**

<b>Name of the Post</b>	<b>Senior Landscape Architect</b>
<b>No. of. Posts</b>	<b>01</b>
<b>Experience (in Years)</b>	<b>05 – 10</b>

**Summary:**

Landscape architects create and review the landscapes and plan, design and their integration. Manage open spaces including both natural and built environments. The work provides innovative and aesthetically-pleasing environments for people to enjoy, while ensuring that changes to the natural environment are appropriate, sensitive and sustainable. Coordinate seamless transitions from design stage to implementation for different projects, cutting across all disciplines. To lead the team of landscape architects.

Collaborate closely with other professionals; work on a diverse range of project related to Landscape division. From parks, gardens and buildings to city-centre design, sporting sites and beautification of river fronts and water bodies etc.

**Key Responsibilities:**

- Oversee the design of a variety of projects, including urban regeneration schemes, pedestrian schemes, road or retail schemes and maintain the character of sites of natural beauty;
- Establish general landscape requirements with clients;
- Conduct preliminary studies of the site (including contours, soil, ecology, environment, water, buildings, roads, heritage);
- Assess a site's potential to meet the client's specifications;
- Seek and take into account the views of local residents, potential users, and parties with a vested interest in the project;
- Accurately prepare and present detailed plans and working drawings of the re-design of the new site, including applications, construction details and specifications for the project using computer-aided design (CAD) packages or similar design software; preparation of DPR's & RFP's and BOQ's.
- Present proposals to clients, deal with enquiries and negotiate any amendments to the final design;
- Match the client's wishes with your knowledge of what will work best;
- Contact and coordinate manufacturers and suppliers;
- Put work out to tender, select a contractor and manager (mainly for larger projects), and lead cross-functional teams; including e-procurement
- Carry out site visits; Ensure deadlines are met;
- Liaise with other professionals on the project;
- Monitor and check work on-site (on large projects, landscape managers may do this type of supervisory work);

**Work experience:**

- Designs projects and or review landscape architectural or engineering plans, specifications and contract documents to ensure compliance with government codes, laws and regulations in any Government Organizations /MNC's.

- Responsible in detail engineering design & drafting, project management, supervision, planning, coordination in landscape services for various projects in any Government Organizations /MNC's.
- Preparation of statutory drawings, tender drawings and all working drawings required for execution in any Government Organizations /MNC's.
- Hands on experience in conducting detailed analysis of the landscape design in any Government Organizations /MNC's.

**Education:**

- Master of Architecture having a professional landscape experience for at least Five (5) years and with leadership skills or Bachelor of Architecture with a professional landscape experience for at least Ten (10) years.

**Competencies required**

- **Public Safety and Security** — Knowledge of relevant equipment, policies, procedures, and strategies to promote effective local, state, or national security operations for the protection of people, data, property, and institutions.
- **Engineering and Technology** — Knowledge of the practical application of engineering science and technology. This includes applying principles, techniques, procedures, and equipment to the design and production of various goods and services.
- **Geography** — Knowledge of principles and methods for describing the features of land, sea, water and air masses, including their physical characteristics, locations, interrelationships, and distribution of plant, animal, and human life.

**Skills: -**

**Operations Analysis** — Analysing needs and product requirements to create a design.

**Management of Personnel Resources** — Motivating, developing, and directing people as they work, identifying the best people for the job.

**Landscape & Environment Division:**

<b>Name of the Post</b>	<b>Junior Landscape Architect</b>
<b>No. of. Posts</b>	<b>01</b>
<b>Experience (in Years)</b>	<b>01 –02</b>

**Summary:**

Needs to conduct site visits and understand the site conditions, prepare conceptual drawings, Architectural plans / designs, undertake periodic reviews of the projects during implementation stage to ensure that the projects are grounded as per the approved designs / plans. Has to work under the guidance of Senior Landscape Architect.

Collaborate closely with other professionals; work on a diverse range of project related to Landscape division. From parks, gardens and buildings to city-centre design, sporting sites and beautification of river fronts and water bodies etc.

**Key Responsibilities:**

- Oversee the design of a variety of projects, including urban regeneration schemes, pedestrian schemes, road or retail schemes and maintain the character of sites of natural beauty;

- Establish general landscape requirements with clients;
- Conduct preliminary studies of the site (including contours, soil, ecology, environment, water, buildings, roads, heritage);
- Assess a site's potential to meet the client's specifications;
- Seek and take into account the views of local residents, potential users, and parties with a vested interest in the project;
- Accurately prepare and present detailed plans and working drawings of the re-design of the new site, including applications, construction details and specifications for the project using computer-aided design (CAD) packages or similar design software; preparation of DPR's & RFP's and BOQ's.
- Present proposals to clients, deal with enquiries and negotiate any amendments to the final design;
- Match the client's wishes with your knowledge of what will work best;
- Contact and coordinate manufacturers and suppliers;
- Put work out to tender, select a contractor and manager (mainly for larger projects), and lead cross-functional teams; including e-procurement
- Carry out site visits; Ensure deadlines are met;
- Liaise with other professionals on the project;
- Monitor and check work on-site (on large projects, landscape managers may do this type of supervisory work);

#### **Work experience:**

- Designs projects and or review landscape architectural or engineering plans, specifications and contract documents to ensure compliance with government codes, laws and regulations in any Government Organizations /MNC's.
- Responsible in detail engineering design & drafting, project management, supervision, planning, coordination in landscape services for various projects in any Government Organizations /MNC's.
- Preparation of statutory drawings, tender drawings and all working drawings required for execution in any Government Organizations /MNC's.
- Hands on experience in conducting detailed analysis of the landscape design in any Government Organizations /MNC's.

#### **Education:**

Master of Architecture with a professional landscape experience for at least One (1) year or Bachelor of Architecture with a professional landscape experience for at least Two (2) years.

#### **Competencies required:**

**Public Safety and Security** — Knowledge of relevant equipment, policies, procedures, and strategies to promote effective local, state, or national security operations for the protection of people, data, property, and institutions.

**Engineering and Technology** — Knowledge of the practical application of engineering science and technology. This includes applying principles, techniques, procedures, and equipment to the design and production of various goods and services.

**Geography** — Knowledge of principles and methods for describing the features of land, sea, water and air masses, including their physical characteristics, locations, interrelationships, and distribution of plant, animal, and human life.

#### **Skills:**

**Operations Analysis** — Analyzing needs and product requirements to create a design.



**Management of Personnel Resources** — Motivating, developing, and directing people as they work, identifying the best people for the job.

**Date and location of joining:** Immediate joining at Vijayawada / Amaravati.